



Orland Unified School District

903 South Street

Orland, CA. 95963

Minutes of the Regular Session Governing Board Meeting

Tuesday, October 15, 2019

**OPEN SESSION:**

**1. CALL TO ORDER, ROLL CALL, PUBLIC COMMENTS:**

Present: Changus, Ovard, Allen

Absent: Aguiar, Kochems

1.1 Trustee Allen called the meeting to order at 5:02 pm

1.2 Public Comment Regarding CLOSED SESSION Agenda Items.

No Public Comment

The meeting was remanded to closed session at 5:02 pm

**1.3 Closed Session Items**

1.3.1 CONFERENCE WITH LABOR NEGOTIATORS [GC 54957.6]

1.3.2 PERSONNEL ACTIONS – APPOINTMENT, EMPLOYMENT, EVALUATION,  
DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT [GC 54957]

1.3.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Superintendent [GC 54957]

**OPEN SESSION:**

Trustee Allen called the regular meeting to order at 6:04 pm

Trustee Kochems arrived

**2. PLEDGE OF ALLEGIANCE/ADJUSTMENT OF AGENDA/PUBLIC COMMENTS:**

**2.1 Announce Any and All Actions Taken in Closed Session:**

1.3.1

1.3.2

1.3.3 The Board drafted some Superintendent goals and they will be finalized by the President.

2.2 Pledge of Allegiance: Led by student of the month, Abraham Ramirez

2.3 Approval of Agenda

**Motion by: Ovard/Kochems**

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X

Ovard	X			
Kochems	X			
Allen	X			

**2.4 Requests to have any agenda items heard at a specific time:**

Trustee Allen requested 4.7 be pulled and voted on separately as her husband is on the report and she will abstain from voting.

**2.5 Declarations of Conflict of Interest from any Governing Board Member(s) Abstaining from Discussion and Voting on any Particular Agenda Item(s):**

Trustee Allen will be abstaining from voting on consent item 4.7

**2.6 Public Comment Regarding any Item NOT on the OPEN SESSION Agenda:**

No Public Comment

**3. COMMUNITY-STAFF AND/OR PRINCIPAL'S REPORTS:**

**3.1 Student of the Month Recognition:** CK Price Principal, Ryan Bentz, introduced Abraham Ramirez. Teacher, Ryan Watson reported that he nominated Abraham for this award. Abraham is in Mr. Watson's support studies class and is a perfect student. He is respectful and responsible. He comes to class and gets his work out without prompting. Abraham has a You Tube channel with 108 subscribers. Abraham is a great example of what simple drive and hard work can achieve. He is a role model to all of us. Abraham was presented with a plaque.

**3.2 Principal's Report:** Mr. Bentz reported that CK Price is almost to the end of the first quarter and they are off to a good start. Attendance is up, they are at 517 and enrolling a few more. They had their first spirit week. Mr. Gray, leadership teacher, did a phenomenal job. There was about 200 students at the first dance. This year at their rallies, each department is recognizing a student for academic achievement. Over the fall break, leadership attended a conference in Chico with other middle schools. Volleyball and soccer just ended. Girls basketball is starting. Jasper Tiemann, was the sixth grade county wide spelling bee winner and will go to State. Mr. Rodgers, Assistant Principal, has been meeting with students that had F's on their report cards and struggled last year. There were seventy-five students that he has met with at least three times this year and seventy percent of those students don't have F's this year. They set goals with high expectations and they are achieving them.

**3.3 School Representative Report:** OHS rep reported on homecoming. Hosted the parade and seniors won the float contest. ASB hosted the first car smash fundraiser on Thursday and Friday during lunch. Orland beat Oroville in football, overall record is 3-3, league 1-0. This week will be in Wheatland. Friday was the annual Trojan tour; ASB leadership, football, cheer, color guard and band visit Mill Street, Fairview and CK and perform. The senior auction was held Monday and Tuesday, the senior class made about \$3,000 on it. Cheer finished their Scentsy fundraiser and made about \$900 and also received a \$2500 donation. FFA had their annual pork sandwich sale that profited around \$4,000. Musical theater is putting on their fall performance this Thursday and Friday, the play is "All I really need to know I learned by being in a bad play". The show times are October 17 & 18 at 7:00 pm. ASB spent last weekend decorating the campus for October.

**3.4 Certificated Representative/Classified Representative Reports:**

*Classified Representative Report:* Barbara Crain reported that new hire orientation was today. There are five new hires. She mentioned finding subs and how hard it is. There has been talk about having classified put on AESOP.

*Certificated Representative Report:* Mark Barnhart reported their unit is the youngest it's been in the district. He thanked Superintendent Newman for continuing the monthly liaison meetings. It's been very beneficial. Talked about negotiations days to get a few things taken care of. He gave a shout out to one of his members that has gone above and beyond this year, Kristi Radisich. She is the CDS teacher but when we lost a North Valley teacher she stepped in to help. The high school SPED department is short-handed.

**3.5 Superintendent's Report:** Dwayne Newman reported that his month has been consumed with learning more about district operations. He is starting to do some productive planning for planning kinds of things. We are in the process and ramping up for the crucial meeting tomorrow, Banking Day, and will talk about the need to have a very clear mission/vision, and a very well-defined set of values. Those concepts will shape how we, as an organization, function, and will drive our improvement planning. He will make suggestions to the staff that he made to the board about shifting our focus, making it clear for everyone that we are a district which values growth. We have to abide by the rules and regs imposed by the State, but it is better for kids if we look at their growth, rather than just looking at whether they reach an arbitrary achievement level. He has also been working with the site Principals to get to know them better and talk about where things are at each site. Has made it to each site and done walk throughs. He attended several trainings, one for negotiations and the other for using our data and assessment with Illuminate. He also attended the ADTLE conference, which is a bilingual immersion conference. He learned a lot about bilingual immersion and the benefits it has for kids. Next month we will look at data.

#### **4. CONSENT ITEMS:**

##### **4.1 Governing Board Minutes – September 15, 2019; September 25, 2019**

Motion was made to approve consent items 4.1 through 4.6. Consent item 4.7 was voted on separately.

##### **Motion by: Kochems/Changus**

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

##### **4.2 Vendor Warrants as submitted and classified and certificated salaries**

##### **Motion by: Kochems/Changus**

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

##### **4.3 Donations – Orland High School**

##### **Motion by: Kochems/Changus**

Trustee	Aye	No	Abstain	Absent
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Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

#### 4.4 Approval of Crowdfunding Request - Fairview

**Motion by:** Kochems/Changus

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

#### 4.5 2<sup>nd</sup> Reading and Adoption – Updated Board Policies and Administrative Regulations

**Motion by:** Kochems/Changus

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

#### 4.6 Approve Contracts for Services and Materials

**Motion by:** Kochems/Changus

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

#### 4.7 Personnel Assignment Report

**Motion by:** Ovard/Kochems

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen			X	

### 5. ACTION ITEMS:

**5.1** Resolution #03-19/20 – Resolution for 2018-2019 Interfund Transfer from General Fund (01) to Special Reserve for Capital Outlay (40)

CBO, Kerri Hubbard reported that she has two resolutions tonight, they are affecting the 18-19 fiscal year as we are still in the process of closing the books. Our fiscal year ends June 30<sup>th</sup> and often times there are projects that aren't completed by June 30<sup>th</sup> that will cross over into the new fiscal year. We account for that by earmarking the encumbered funds in Fund 40 as they are already obligated and/or under contract. When the expenditure occurs in the new fiscal year, the planned funds will be available to close out the project.

Roll Call Vote was taken – passed 4/0

**Motion by: Kochems/Ovard**

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

**5.2 Resolution #04-19/20 – Interfund Transfer of Department Fund Balances to Special Reserves**

CBO, Kerri Hubbard reported that the proposed resolution will allow the district to transfer any remaining balance in the technology, maintenance and operations, and transportation budgets into Special Reserve Funds to plan for large purchases such as bus replacement or technology infrastructure. Since the district is absent a mechanism to prepare for these types of purchases, this is one step in ensuring prudent planning with dollars already allocated for those departments.

Roll Call Vote was taken – passed 4/0

**Motion by: Changus/Kochems**

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

**5.3 Approval of 2018-2019 Unaudited Actuals**

CBO, Kerri Hubbard, went over the unaudited actuals for the 2018-2019 year, which shows the actual revenue and expenditures.

Superintendent Newman wanted to go on record thanking Kerri who took hours and hours out of her schedule this month while she was doing this to bring him up to speed on the budget. She is a pro, she knows what she is doing and she does it very well. He expressed much appreciation for coming in at a 1% variance on a \$28 million budget. That is outstanding.

**Motion by: Kochems/Ovard**

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

**5.4 Resolution #05-19/20 – 2018-2019 Budget Revisions**

Roll Call Vote was taken – passed 4/0

**Motion by: Kochems/Changus**

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

**5.5 Resolution #06-19/20 – Adoption of “Gann Limit”**

Kerri Hubbard, CBO, stated that this is an annual resolution, then gave a brief background  
Roll Call Vote was taken – passed 4/0

**Motion by: Ovard/Kochems**

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

**5.6 Dashboard Local Indicators**

Superintendent Newman reported that the local indicators are things that we approve and certify that we have looked at. There are five priorities that the State makes us address locally. He went over the indicators and how we ranked. His recommendation to the board is to approve this for submission this year and understand that next year the process will improve so we get more accurate information by getting further input from staff.

**Motion by: Kochems/Changus**

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

**5.7 Discussion of District Goals and Priorities for 2019-20 School Year**

Superintendent Newman reported that this needs to be the year where we look at what is already imbedded in the LCA. He suggested we determine what’s working and not mess with it. He further recommended that we set the LCAP goals with the understanding that we may shift some of those as we have deeper conversations. We will keep the goals that are imbedded in the LCAP with the understanding that this is kind of a rebuilding year. We will take a deeper dive into the data, and we will engage more stakeholders. We have to come up with a good three-year strategic plan to do what’s right by kids, and imbed a collaborative approach so that everyone understands this is the process we go through every year.

**5.8 Approval/Ratification of Amendment to Contract with Chico State Enterprise for Workshop Collaborations for Secondary Teachers**

Superintendent Newman explained that we currently have a contract for professional development with Chico State and they can't write two contracts to the same entity so we had to amend the contract to meet the needs that we identified.

**Motion by: Ovard/Kochems**

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

**5.9 Approve Revised Long Term Independent Study Agreement**

**Motion by: Kochems/Changus**

Trustee	Aye	No	Abstain	Absent
Changus	X			
Aguiar				X
Ovard	X			
Kochems	X			
Allen	X			

**6. INFORMATION/DISCUSSION:**

**6.1 Improvement Planning Timeline** – Superintendent Newman went over the timeline. We are a little behind this year in collecting data. All staff will be engaged in the process. The data will generate a needs assessment. Around January we will start in to the improvement piece. The plans that we have and the goals that we set are all tied to the budget. That we know we can achieve those with the resources that we have and that it logically aligns with our mission and vision. This year it is really important that we need to clearly define what our values are and mission is and where we are going with our vision so we can make good decisions. His personal mission is to make sure our data is out there and available to everybody, we are utilizing all of our resources, we are building capacity with our staff. They can recognize that they are being successful.

**6.2 Sample Governance Handbook** – Superintendent Newman reported that there is nothing to do with this. There was talk of a need to create a handbook.

**6.3 Draft Master Timeline** – Superintendent Newman reported that this document will let the board see when deadlines are.

**6.4 GCOE's Approval of OUSD's 2019-2020 Local Control and Accountability Plan (LCAP) and Budget** – Superintendent Newman reported that all sections were approved.

**7. WRITTEN REPORTS:**

**7.1 Schedule of 2018-2019 Capital Assets** – as submitted

**7.2 Principal Reports**- as submitted

**7.3 Calendars** – as submitted

## **8. PLANNING**

**8.1** Upcoming Board Meetings: Thursday, November 21, 2019 – 6:00 pm  
Thursday, December 19, 2019 – 6:00 pm

Special Meetings will be scheduled as necessary.

## **9. BOARD OF TRUSTEES REPORT:**

### **9.1** Board Reports

*Trustee Changus:* He has been around to most of the schools; he is really pleased with what is going on at the sites. It's really positive. The kids seem very comfortable having guests in their rooms.

*Trustee Allen:* Thank you to everybody, all the way from Mark's people to cafeteria. If it wasn't for everybody, we wouldn't be the great schools that we are.

*Trustee Aguiar:* Absent – No Report

*Trustee Ovard:* Thank you Kerri for the budget, it's an overwhelming document. Appreciates the presentation and breaking it down.

*Trustee Kochems:* Has been around to different events. She is really impressed how smooth things are going at all schools and parents that she has talked to have wonderful things to say. Whatever you are doing, keep it up.

## **10. ADJOURNMENT OF OPEN SESSION:**

**10.1** Meeting Adjourned at 7:23 pm

Respectfully Submitted,

 11/21/19  
Dwayne Newman, Secretary to the Board

 11/21/19  
Michelle Allen, Board Clerk